

Arlington Contributory Retirement Board
Agenda for April 29, 2020
@4:30 PM
Conducted by remote participation

Call to order Regular Monthly Meeting

Motion and vote to approve Expense Warrants # 9+10 and April 2020 Payroll Warrant

Motion and vote to approve Minutes for March 25, 2020

Motion to approve new town members

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Cheryl Carey	4-02-2020	9+2%	Dispatcher
Brianna Parker	4-03-2020	9+2%	Dispatcher
Zachary Vaillette	3-23-2020	9+2%	Recreation Program Supervisor

Motion to approve new school members listed

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
James Healey	2-24-2020	9+2%	Traffic Supervisor
Anastasia Mechan	3-09-2020	9+2%	Teachers Assistant
Krista Snell	1-14-2020	9+2%	Teacher Assistant

Motion to approve the retirement application for Mary Anne Proch-Wilson

Name	Creditable Service	Department/ Position	Retirement Option	Date
Mary Anne Proch-Wilson	10 Years 4 Months	School/ Teacher Assistant	A	5-9-2020

Acknowledgement of retirees and survivors who have passed since the last Board Meeting Virginia Enos, Margaret Colby, Marilyn McCarthy and John Flood

Deceased	Date of Death	Department/ Position	Retirement Date	Retirement
Virginia Enos	3-8-2020	DPW		Survivor
Margaret Colby	3-9-2020	Police		Survivor

Marilyn McCarthy	4-5-2020	Assessors	1-9-2003	Retiree
John Flood	4-22-2020	Building Maintenance Supervisor	6-23-2013	Retiree

Motion and Vote of Refunds of Accumulated Deductions

Motion and vote of a refund and of accumulated deductions for Roxana Figueroa Canizales in the amount of \$1,853.33. Ms. Figueroa Canizales had 9 months of creditable service working as a Teacher Assistant for the Arlington School Department

Motion and vote of a refund and of accumulated deductions for Karen Koretsky in the amount of \$15,776.99. Ms. Koretsky had 2 years and 1 months of creditable service working as an AYHSC Director for the Town of Arlington.

Motion and vote of a refund and of accumulated deductions for Paul Robillard in the amount of \$19,772.27. Mr. Robillard had 4 years and 1 months of creditable service working as an MEO II for the Department Public Works for the Town of Arlington.

Motion and vote of a refund and of accumulated deductions for Adam Stoyanoff in the amount of \$1,390.22. Mr. Stoyanoff had 6 months of creditable service working as a Teacher Assistant for the Arlington School Department

Motion and Vote ADR Joseph Lussiano

New Business

Board Election

Office Lease and Move Update

Medical Panel Review

Delay in PERAC Approvals of Retirement Allowances

Adjourn

You are invited to a Zoom meeting.

When: Apr 29, 2020 04:30 PM Eastern Time (US and Canada)

Register in advance for this meeting:

<https://zoom.us/join/zoom/register/tJlrdOippzsuGtzzKfVQVv64UXtPHjjB42ux>

After registering, you will receive a confirmation email containing information about joining the meeting.



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE • BOSTON, MA 02133
(617) 725-4000

CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

**ORDER SUSPENDING CERTAIN PROVISIONS
OF THE OPEN MEETING LAW, G. L. c. 30A, § 20**

WHEREAS, on March 10, 2020, I, Charles D. Baker, Governor of the Commonwealth of Massachusetts, acting pursuant to the powers provided by Chapter 639 of the Acts of 1950 and Section 2A of Chapter 17 of the General Laws, declared that there now exists in the Commonwealth of Massachusetts a state of emergency due to the outbreak of the 2019 novel Coronavirus ("COVID-19"); and

WHEREAS, many important functions of State and Local Government are executed by "public bodies," as that term is defined in G. L. c. 30A, § 18, in meetings that are open to the public, consistent with the requirements of law and sound public policy and in order to ensure active public engagement with, contribution to, and oversight of the functions of government; and

WHEREAS, both the Federal Centers for Disease Control and Prevention ("CDC") and the Massachusetts Department of Public Health ("DPH") have advised residents to take extra measures to put distance between themselves and other people to further reduce the risk of being exposed to COVID-19. Additionally, the CDC and DPH have advised high-risk individuals, including people over the age of 60, anyone with underlying health conditions or a weakened immune system, and pregnant women, to avoid large gatherings.

WHEREAS, sections 7, 8, and 8A of Chapter 639 of the Acts of 1950 authorize the Governor, during the effective period of a declared emergency, to exercise authority over public assemblages as necessary to protect the health and safety of persons; and

WHEREAS, low-cost telephone, social media, and other internet-based technologies are currently available that will permit the convening of a public body through virtual means and allow real-time public access to the activities of the public body; and

WHEREAS section 20 of chapter 30A and implementing regulations issued by the Attorney General currently authorize remote participation by members of a public body, subject to certain limitations;

NOW THEREFORE, I hereby order the following:

(1) A public body, as defined in section 18 of chapter 30A of the General Laws, is hereby relieved from the requirement of section 20 of chapter 30A that it conduct its meetings in a public place that is open and physically accessible to the public, provided that the public body makes provision to ensure public access to the deliberations of the public body for interested members of the public through adequate, alternative means.

Adequate, alternative means of public access shall mean measures that provide transparency and permit timely and effective public access to the deliberations of the public body. Such means may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body while those activities are occurring. Where allowance for active, real-time participation by members of the public is a specific requirement of a general or special law or regulation, or a local ordinance or by-law, pursuant to which the proceeding is conducted, any alternative means of public access must provide for such participation.

A municipal public body that for reasons of economic hardship and despite best efforts is unable to provide alternative means of public access that will enable the public to follow the proceedings of the municipal public body as those activities are occurring in real time may instead post on its municipal website a full and complete transcript, recording, or other comprehensive record of the proceedings as soon as practicable upon conclusion of the proceedings. This paragraph shall not apply to proceedings that are conducted pursuant to a general or special law or regulation, or a local ordinance or by-law, that requires allowance for active participation by members of the public.

A public body must offer its selected alternative means of access to its proceedings without subscription, toll, or similar charge to the public.

(2) Public bodies are hereby authorized to allow remote participation by all members in any meeting of the public body. The requirement that a quorum of the body and the chair be physically present at a specified meeting location, as provided in G. L. c. 30A, § 20(d) and in 940 CMR 29.10(4)(b), is hereby suspended.

(3) A public body that elects to conduct its proceedings under the relief provided in sections (1) or (2) above shall ensure that any party entitled or required to appear before it shall be able to do so through remote means, as if the party were a member of the public body and participating remotely as provided in section (2).

(4) All other provisions of sections 18 to 25 of chapter 30A and the Attorney General's implementing regulations shall otherwise remain unchanged and fully applicable to the activities of public bodies.

This Order is effective immediately and shall remain in effect until rescinded or until the State of Emergency is terminated, whichever happens first.

Given in Boston at 6:40 PM this 12th day of
March, two thousand and twenty.

A handwritten signature in dark ink, appearing to read "Charles D. Baker". The signature is written in a cursive style with a prominent horizontal line at the end.

CHARLES D. BAKER
GOVERNOR
Commonwealth of Massachusetts

Cash Disbursements Warrant

Warrant Number 09-2020

04/23/2020 09:55:42

Page: 1

User: MariaFreitas

Transaction ID Date	Check Number	Vendor ID Vendor/Description	Amount
6399 04/30/2020		214 Federal Tax WH FedTaxW/HRefunds: Stoyanoff,Robillard,Kortsky,Figuer	7,758.56
6400 04/30/2020	1092	617 Adam Stoyanoff Refund Adam Stoyanoff	1,112.18
6401 04/30/2020	1093	616 Paul Bryan Robillard Refund Paul Robillard	15,817.82
6402 04/30/2020	1094	615 Karen A. Koretsky Refund Karen Koretsky	12,621.59
6403 04/30/2020	1095	618 Roxana B Figueroa Canizales Refund Roxana Figueroa-Canizales	1,482.66
6404 04/30/2020	1096	306 Arlington Redevelopment Board Rent ARB	1,259.38
6405 04/30/2020	1097	321 Shred-It USA PU 3/5-Shred It	70.73
6406 04/30/2020	1098	34 Meketa Invest Group Consulting 1Q 2020-Meketa	7,000.00
6407 04/30/2020	1099	18 W.B. Mason Toner/Paper-WB Mason	186.95
6408 04/30/2020	1100	5 Coen Business Forms Wilson Minute w/paper& Envelopes-Coen Business	782.86
6409 04/30/2020	1101	3 Stone Consulting Inc. Actuarial 2020/GASB-Stone	2,500.00
6413 04/30/2020	1102	11 State Street Bank & Trust 1Q 2020-SSBT Custodial fee	3,777.00
6414 04/30/2020	1103	301 Wells Fargo Bank Copier fee-Wells Fargo	315.00
6415 04/30/2020	1104	13 Thomson Reuters- West PP 2020 MGL32-Thomson Reteurs	328.00

Cash Disbursements Warrant

Warrant Number 09-2020

04/23/2020 09:55:42

Page: 2

User: MariaFreitas

Transaction ID Date	Check Number	Vendor ID Vendor/Description	Amount
------------------------	-----------------	---------------------------------	--------

Records Reported On: 14
Total Amount: 55,012.73

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Ida Cody _____

Kenneth Hughes - Chairperson _____

Robert Jefferson _____

Richard Keshian _____

Ken Steele _____

Cash Disbursements Warrant
Warrant Number 10-2020

Transaction ID Date	Check Number	Vendor ID Vendor/Description	Amount
6410 04/30/2020	1105	86 Essex Regional Retirement Board 38c to Essex Regional	1,506.01
6411 04/30/2020	1106	204 Quincy Retirement Board 38c to Quincy Ret	458.01
6412 04/30/2020	1107	247 Bristol County Ret System 38c to Bristol County Ret	1,810.48

Records Reported On: 3
Total Amount: 3,774.50

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Ida Cody _____

Kenneth Hughes - Chairperson _____

Robert Jefferson _____

Richard Keshian _____

Ken Steele _____

Payroll Warrant For Posting Number 04/30/2020

Trans	Trns	Payee Name/SSN Last 4	Mbr	Mbr Pay	EE #	Type	Unit	SSN/4	Pre 81	Post 81	97	Dep	Addl	Veteran	Chapter	Gross	Net	
Pay/Calc Type	Number	Date							COLA	COLA	COLA	Allow	Annuity	Allow	389	Amount	Amount	Void

Records Reported On:	606	Total Pre 81 COLA:	0.00	Total Chapter 389 Amt:	0.00	Total Gross:	1,619,972.94	Total State Tax:	0.00
Total Annuity:	259,598.30	Total Post 81 COLA:	0.00	Total Add Annuity:	20,449.70	Total Net:	1,302,724.39	Total Fed Tax:	121,768.51
Total Pension:	1,337,945.15	Total Dep Allowance:	1,171.04	Total Vet Allowance:	808.75	Total Net (less Void):	1,302,724.39	Total Void:	0.00

ACU - Arl Credit Un (ACU):	100,165.95
APF-Always Family (APF):	503.28
APIP-AlwaysPrime11-Ind (APIP):	161.72
BMI - Vol.Life-May 2015 (BMI):	310.00
DHF - Dental High Family (DHF):	6,633.66
DHI - Dental High Ind (DHI):	3,870.72
DLF - Dental Low Family (DLF):	208.04
DLI - Dental Low Ind (DLI):	531.72
FDF - Fallon Direct-Family (FDF):	227.12
FDI - Fallon Direct- Ind (FDI):	90.08
FSI - Fallon Select-Ind (FSI):	243.52
GIC - Gr Insur Comm (GIC):	2,717.83
HCF - Harvd Choice-Fam (HCF):	1,975.68
HCI - Harvd Choice-Ind (HCI):	484.20
HIF - Harvd Indep-Fam (HIF):	2,605.68
HII - Harvd Indep-Ind (HII):	2,312.96
HME - Harvd Medi Enhanced (HME):	16,325.92
HMS - Harvd Medi Enh-Surv (HMS):	4,889.00
LIF - Basic Life (LIF):	1,519.65
OME - Unicare Medi Ext OME (OME):	17,312.88
OMS - Unicare Med Ext-Surv (OMS):	3,675.74
QPO - M. Powers Mdor-Child (QPO):	1,360.67
QRO-Child Support-Shane Ronan (QRO):	1,083.33
QSE - Child Support-John Series (QSE):	281.67
Refund ENOS-Pymnt Due (RefENOS):	452.01
Refund McCarthy-Payment Due (RefMcCa):	146.57
SII - Surv-Harvd Independ (SII):	444.82
SNI - Surv-Tufts Navigator (SNI):	1,121.64
TCS - Surv-Tufts Complement (TCS):	1,114.50
TMC - Tufts Medi Comp. (TMC):	5,663.24
TMP - Tufts Medi Preferred (TMP):	1,499.16
TNF - Tufts Navigator-Fam (TNF):	5,101.60
TNI - Tufts Navigator-Ind (TNI):	2,130.68
TNI21-Tufts Navigator-Ind 2011 (TNI21):	186.92
TSF - Tufts Spirit-Fam (TSF):	815.36
TSI - Tufts Spirit-Ind (TSI):	169.76
UCF - Unicare Choice-Fam (UCF):	255.36
UCF2-Unicare 12/11 Choice Fam (UCF2):	319.24
UCI2-Unicare 12/11 Choice Ind (UCI2):	129.36
UPF - Unicare Plus-Fam (UPF):	1,985.52
UPI - Unicare Plus-Ind (UPI):	417.60
USF - Unicare Comp-Fam (USF):	2,406.56
USI - Unicare Comp-Ind (USI):	1,629.12
*** Deduction Total:	195,480.04

The undersigned, on oath, swear that the information contained in this warrant is true and accurate to the best of their knowledge.

Ida Cody	Robert Jefferson	Ken Steele
Kenneth Hughes - Chairperson	Richard Keshian	

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | ROBERT B. MCCARTHY | JENNIFER F. SULLIVAN

MEMORANDUM

TO: All Retirement Boards

FROM: John Parsons, Esq., Executive Director

RE: Coronavirus Update

DATE: April 6, 2020

This memorandum represents PERAC's fourth memo since the challenges of the CV-19 pandemic have arisen and contains new information as well as updates to the earlier memos (Memorandums 15-17 of 2020). Governor Baker's March 31, 2020 decision to keep non-essential entities closed until May 4, 2020 has caused us to take a second look at earlier decisions and to enhance prior guidance.

We would like to take a moment to commend all retirement staff and board members for their perseverance and diligence during this challenging time. Because of your commitment, retirees continue to be paid and active members continue to receive crucial advice at this time.

PERAC Office Status

Our office in Somerville remains closed to the public and is expected to remain so until May 4, 2020. We are continuing to receive and process mail as well as information received through the PROSPER system. All PERAC staff can be reached by email and are checking email and voicemail daily.

Post-Retirement Work in the Public Sector

Pursuant to legislation recently passed (Chapter 53 of the Acts of 2020), superannuation retirees (disability retirees are excluded from the legislation) working in the public sector will be subject to a different hours/earnings calculation for CY 2020. Specifically, hours and earnings that occur during the current State of Emergency as defined in the Governor's Executive Order of March 10, 2020 will not be included in the retiree's earnings limitations for CY 2020. Please note that this work need not be directly related to the coronavirus; the law covers any hours/earnings from the emergency period. So, for example, if the State Emergency lasts 3

months, the hours and earnings from this period will not be included in the 2020 limitations, you would only look at the hours and earnings from the other 9 months. PERAC will publish guidance to boards and municipalities providing the law's text and further detail.

Retirement Calculations

As we have indicated in our prior CV-19 memos, PERAC does not have the ability to process retirement calculations remotely, due to limitations in accessing software and security precautions. We continue to encourage boards to make estimated payments to new retirees, at least during this challenging period. Due to concerns relative to new retirees going an extended period without a retirement check, PERAC calculations staff this week completed and mailed out all retirement calculations in our possession, through roughly March 3, 2020. (This does not include applications where we have requested additional information from a board). For those boards that continue to submit calculations, if you could indicate whether you are making estimated payments, this would allow us to prioritize calculations.

Annual Statements

With the extension of the Governor's declaration relative to essential services from April 7, 2020 until May 4, 2020, PERAC is revisiting the issue of the filing deadline. While we do not have the ability to waive or change the filing deadline, PERAC is hereby granting a 30-day extension to every retirement board, effectively adjusting the filing deadline to June 1, 2020. We encourage boards to continue to submit the Statement as soon as it is completed. Please see PERAC Memo #17 relative to a discussion of board member signatures in conjunction with the Annual Statement.

Medical Panels

As of the issuance of PERAC Memorandum #17, PERAC had suspended the scheduling of medical panels due to CDC health guidance and the large number of cancellations. With the specter of this difficulty continuing into May if not longer, PERAC is relaxing its requirements relative to in-person medical examinations. Pursuant to this memo, with the agreement of a member, retirement board, employer, and the medical panel, examinations may take place by records review or teleconferencing. As is currently done when an examination is done based on records only, each party will need to sign a waiver indicating their assent to the alternative process. This accommodation will allow members' examinations to move forward at a time when municipalities are paying workers compensation or 111F payments on behalf of these members or a member may be in deteriorating health. If a member being scheduled assents to an alternative review, PERAC will then reach out to the retirement board/employer as to their assent. Please email Kate Hogan if you have questions relative to this process.

Paid Sick Leave under new Federal Law

As you are likely aware, Congress recently passed the Families First Coronavirus Response Act ("FFCRA"). This law contains provisions for 10 days of paid sick leave for full-time employees unable to work due to the coronavirus. PERAC has determined that this paid leave should be treated the same as an employee's other paid sick leave, and regular compensation should be

charged for these days. The circumstances of how a member qualifies for this leave are laid out in the legislation; whether an employee qualifies for the leave is a determination to be made by the employer. We note that the FFCRA contains other types of leave related to the coronavirus that are detailed; guidance is expected to be issued by the federal government in the days ahead. We recommend that you work with your municipalities on the implementation of these provisions and further issues that may arise relative to regular compensation. PERAC will continue to review the further guidance that is issued.

State Tax Deadline and 91A filings

Pursuant to state legislation signed this week (Chapter 53 of the Acts of 2020), Massachusetts has adopted the recent federal change to the federal tax deadline. Both federal and state tax filings are now due on July 15, 2020, and therefore, PERAC 91A filings for disabled retirees are now due on this date as well.

Board Education

Subsequent to the release of PERAC's 2nd Quarter Education memorandum released earlier last week (Memo #18 of 2020) NCPERS announced an upcoming April 7th presentation on Navigating through A Crisis with the CALPERS CEO. PERAC is offering education credits on this one-hour session, which we anticipate will be available subsequent to April 7th on our website. Registration information for the April 7th webinar can be found on the NCPERS website.

Conclusion

Thank you for your attention to our recent board memorandums and your continued efforts to remain up to date. We are doing everything we can to support these efforts. Please continue to make us aware of issues that arise and steps that we can take to assist you through this challenging period.

**Arlington Contributory Retirement Board
Minutes for March 25, 2020
Conducted by remote participation**

Board Members present: Chairperson Kenneth Hughes, Richard Keshian Kenneth Steele, Ida Cody and Robert Jefferson

Guest: Aneish Arora and Sabina Panthi, Meketa Investments Adam Chapderlaine, Arlington Town Manager,

Chairman Hughes called the Special Meeting to order at 4:35 PM and read the required introduction per the Governors Order for remote participation.

Chairman Hughes asked if any of the Board Members had any questions or discussion in regards to the Cola and there was none.

Mr. Jefferson made a motion to approve a 3% COLA on \$15,000 for all eligible retirees and survivors, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Mr. Keshian made a motion to adjourn the Special Meeting, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Chairperson Kenneth Hughes called the regular meeting to order at 4:40 and read the required introduction per the Governors Order for remote participation.

Meketa Consultants

Chairman Hughes asked Mr. Arora to give the Board an update and any recommendation regarding to OPEB Fund. Mr. Arora told the Board that economic impact of the virus is that the economy will most likely go into a recession. The Federal Reserve will do what is necessary to lessen the impact as they have done already by lowering interest rates and buying back bonds. The Federal Reserve can't buy back bad loans like they were able to do in 2008 and 2009 because that is not the cause of this crisis. Mr. Arora told the Board that this week the Equity Market has had its greatest increase since 1933. The market won't fully recover until the virus has been slowed or a cure is found. The projection is that the economy won't recover until the 4th Quarter of this year. Mr. Arora told the Board that Meketa's recommendation for the Board is not to try to market time and to stay the course of the policies in place for the assets classes. He said Meketa is recommending this to their clients. Arlington OPEB has positive cash flow and no liquidity requirements at this time so there is no need to change any of the current polices at this time. Mr. Arora said he understand the concern and the fund in down 16 to 17% in 2020 but, the Fund is coming off a return in 2019 of over 19% and that the fund is still up 3% over all. He also added that being conservative now is not recommended and that Treasury Bonds yields are currently 0.85% meaning the return for the next 10 years

would be less than 1% and would not meet the Board's goal of 7%. Mr. Arora told the Board that history has shown the market to coming back stronger after the Ebola and SARS epidemics and again Meketa is not recommending any changes. Chairman Hughes asked if there are any questions for Mr. Arora. Mr. Keshian asked if there had been any repositioning since the last meeting. Mr. Arora said no there has not been because the asset classes are still on target within the policy ranges. Ms Cody asked how often does Meketa check in with the Board. Mr. Arora said Meketa will continue to send out communications as whenever event warrant them and if one of the asset classes falls out of the policy range by more than 1% he will contact Mr. Greco and the Board with any necessary updates and recommendations.

PRIM Update

Mr. Greco told the Board that he had forward the PRIM Quarterly Newsletter to the Board and that the Board by choosing to have the Retirement Fund invested with PRIM in the PRIT Fund has no control over rebalancing or where the money is invested. Mr. Greco told the Board that if there are any other communications he forward them to the Board.

Continuity Plans/ Corona Virus Updates

Chairman Hughes asked Mr. Greco to update the Board on the procedures in place under the current stay at home order. Mr. Greco told the Board that he spoke with Tony Teberio at People's Bank and that Tony and he agreed to send the Payroll file to have it in the system because the file can be transmitted to Century Bank by People's remotely in case any other orders are given regarding who can go to work. The Retirement Payroll File and Expense file was transmitted and the Retiree will see no interruption in getting paid unless the banking industry gets closed down. Mr. Greco told the Board he has a laptop and can work remotely but Ms. Freitas is limited because she does not have a lap top but she can work on projects from home if neccessary. The Office phones can also be forward if staff is unable to come into the building.

Motion and vote to approve Expense Warrants # 7+8 and March 2020 Payroll Warrant

After review and discussion, Mr. Keshian made a motion to approve the Expense Warrants # 7 and 8 and the March 2020 Payroll Warrant for payment, seconded by Mr. Steele. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Motion and vote to approve Minutes for February 26, 2020

After review and discussion, Mr. Steele made a motion to approve the February 26, 2020 Minutes, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Motion to approve new town members Peter Foldi

After review and discussion Mr. Steele made a motion to approve the new town member Peter Foldi listed below, seconded by Ms. Cody. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Name	Date of Membership	Percentage	Position
Peter Foldi	3-02-2020	9+2%	IT Production Coordinator

Motion to approve new school members listed

After review and discussion Ms. Cody made a motion to approve the new school members listed below, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Name	Date of Membership	Percentage	Position
Maria Colmenares	1-21-2020	9+2%	Teachers Assistant
Rebecca Greenberg	2-26-2020	9+2%	Teachers Assistant
Natalie Hobson	2-24-2020	9+2%	Teachers Assistant

Motion to approve the retirement application for Stephanie Lucarelli

After review and discussion Mr. Steele made a motion approve the retirement application for Stephanie Lucarelli, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Name	Creditable Service	Department/ Position	Retirement Option	Date
Stephanie Lucarelli	30 Years 9 Months	Clerks/ Town Clerks	B	4/4/2020

Acknowledgement of retirees and survivors who have passed since the last Board Meeting William Colby, Paul Dooley Dorothy Healy Mary Paradis and survivor Salvatore Perlatondo

The Chairman asked the Board to observe a moment of silence for the deceased retirees William Colby, Paul Dooley Dorothy Healy Mary Paradis and survivor Salvatore Perlatondo

Deceased	Date of Death	Department/ Position	Retirement Date	Retirement
William Colby	2-28-2020	Police/ Patrolman	5-17-1986	Retiree
Paul Dooley	2-29-2020	Police/ Lieutenant	6-30-2009	Retiree
Salvatore Perlatondo	2-29-2020	School		Survivor

Dorothy Healy	3-1-2020	School/ Nurse	11-5-1984	Retiree
Mary Paradis	3/20/2020	School/ Administrative Assistant	11-30-2002	Retiree

Refunds and Rollovers

Motion and vote of a rollover of accumulated deductions for Mary Brooks in the amount of \$3,259.42. Ms. Brooks had 2 years and 7 months of creditable service working for the School Department as a Teacher Assistant

After review and discussion Mr. Steele made a motion to approve the rollover of accumulated deductions for Ms. Brooks, seconded by Mr. Keshian, The motion was approved by unanimous vote.

Motion and vote of a rollover of accumulated deductions for Hannah Kleppner in the amount of \$2,536.88. Ms. Kleppner had 9 months of creditable service working for the School Department as a Teacher Assistant

After review and discussion Mr. Jefferson made a motion to approve the rollover of accumulated deductions for Ms. Kleppner, seconded by Ms. Cody, The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Amy Orlando in the amount of \$2,090.23. Ms. Orlando had 1 year and 2 months of creditable service working for the School Department as a Teacher Assistant

After review and discussion Mr. Keshian made a motion to approve the refund of accumulated deductions for Ms. Orlando, seconded by Mr. Jefferson, The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Molly Tenters in the amount of \$5,131.76. Ms. Tenters had 2 years and 4 months of creditable service working for the School Department as a Teacher Assistant

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Tenters seconded by Ms. Cody, The motion was approved by unanimous vote.

Motion and vote of a refund of accumulated deductions for Jonathan Theodat in the amount of \$4,971.93. Mr. Theodat had 2 years and 8 months of creditable service working for the School Department as a Teacher Assistant

After review and discussion made Mr. Steele a motion to approve the refund of accumulated deductions for Mr. Theodat seconded by Ms. Cody, The motion was approved by unanimous vote.

Motion and vote of a refund and rollover of accumulated deductions for Ellen Kelly in the amount of \$26,478.85. Ms. Kelly had 7 years and 4 months of

creditable service working for the Town of Arlington as a Senior Clerk for the Assessors Department.

After review and discussion Mr. Steele made a motion to approve the refund of accumulated deductions for Ms. Kelly seconded by Ms. Cody Mr. Jefferson, The motion was approved by unanimous vote.

Chairman Hughes asked for a roll call vote to approve the refund and rollovers Ms. Cody I, Mr. Jefferson I, Mr. Keshian I, Mr. Steele I and Chairman Hughes I.

Updates

Office Lease and move update

Mr. Greco told the Board he has not heard from Ms. Raitt on any updates

Motion and vote to set the future meeting dates of the

Mr. Greco asked the Board Members if the current situation continues and if any further Board Meeting done remotely would the Board want to change the time of the meeting. Chairman Hughes said he would have to check his work schedule before he could commit to any changes.

Adjourn

Mr. Keshian made motion to adjourn the meeting at 5:45 PM, seconded by Mr. Steele. The motion was approved by unanimous vote